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DISTRICT MAGISTRATE
19 NOV 2013
HOWRAH
Docket No. 19230

OFFICE OF THE S.D.O.
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10 DEC 2013
ULUBERIA, HOWRAH

SDDMD
10/12

BY FAX/POST

Government of West Bengal
Deptt of Disaster Management
NABANNA, HRBC Buildings, Howrah-711102.

No. 1910(49)-FR/6F-35/13

Dated : 30.10.2013.

From :- Sri Amit Chaudhuri, WBCS(Exe)
Jt. Secy. to the Govt. of West Bengal.

To: (1) The District Magistrate, Howrah
P.O. Howrah Dist. Howrah

(2) The Sabhadhipati, Zilla Parishad

(3) The Commissioner, Division.

Sub: Revised procedure to be followed for distribution of Relief Materials including Spl. G.R. Rice/Tarpaulins/Garments in the aftermath of flood emergency prevailing in the State.

Sir,

In view of the unprecedented flood emergency, in order to ensure speedy and smooth distribution of relief materials, I am directed to state that the Governor has been pleased to modify the Joint Team Formation who will be in charge of distribution of relief materials including Spl. G.R. Rice, Milk Powder, Tarpaulins, clothing etc. within the Gram Panchayat.

Now the new Joint Team Formation will be in the following manner :-

- (a) One representative from Concerned Gram Panchayat.
- (b) One representative from Concerned P.S.
- (c) One representative from Concerned B.D.O.
- (d) One representative from Concerned M.L.A.
- (e) One representative from Concerned Member from Zilla Parishad.
- (f) Opposition leader of the concerned Gram Panchayat or one independent elected member of the concerned gram panchayat in absence of any elected member from opposition party

Selection of beneficiaries and distribution of relief materials may be done by the consent and approval of majority of the members of the Committee. After agreement of majority of the members mentioned above if any member refuses to sign, that should not be the impediment for relief operation.

The said Committee shall be in charge of :-

- (i) Preparation of list of affected persons/families in respect of each item of relief materials to be distributed.
- (ii) Distribution of materials received for that Gram Panchayat.
- (iii) Submission of utilisation Certificates in respect of the item distributed to the beneficiaries along with muster rolls duly countersigned by each member of the Joint Inspection Team in the BDO forthwith.

Contd.....2

ADM
District Magistrate
HOWRAH

relief
Sir

Additional District Magistrate
(Development) Howrah

SDDMD
P. Choudhury
all concerns
from
02/12/13

2. Distribution of special G.R. Rice will of course follow the usual practice of issuing delivery orders signed by the BDO on the basis of priority list drawn up by the above mentioned Team and submitted to the BDO.
3. For Municipal areas, a Joint Team Comprising a representative of the SDO, a representative of the Chairman of the Municipality and leader of the opposition elected from that Municipality shall perform the said functions and be vested mutatis mutandis with similar powers.
4. This order is issued in suspension of order No. 2011(40)-FR/8C-01/04 issued in this respect.

Yours faithfully,


Joint Secretary.

No. 1910(49)/1(14)-FR Dated : 30.10.2013

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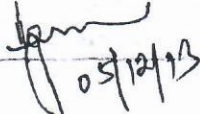
1. Pr. A.G.(Audit),WB, Try. Bldgs., Kol-1.
2. A.G.(A&E),WB, Try. Bldgs., Kol-1.
3. Finance(Budget)Deptt.
4. Finance Deptt. Internal Audit Wing, Todi Mansion, Kol-73.
5. Director of Treasuries & A/cs. WB, Lyons Range, 2nd Floor, Kol-1.
6. Secretary to the Hon'ble Chief Minister, CMO.
7. P.S. to Chief Secy. Of this Govt.
8. P.S. to MIC of this Deptt.
9. Sr. P.A. (Gr-II) to the Pr. Secy. Of this Deptt.
10. Joint Secy. -I of this Deptt.
11. S.O. Budget Cell
12. H.A. Stat. Cell.
13. H.A. E.R.Cell
14. Guard file.

Memo No. 1127 (16)/DDM

Date: 05.12.13


Joint Secretary.

- Forwarded for information & necessary action to
- 1-7) The sub-divisional officer, uluberia/sabar, Harrah
 - 3-16) The Block Development officer, u.n.pur/Amta I/Amta II/uluberia I & II /skyampur I & II /Bagnan I & II / Bally Jagacha / Domjur /Sankrai/Panchla /J.B.Pur


Officer-in-Charge
Disaster Management Department
Howrah